

CALL TO ORDER, ROLL CALL AND PLEDGE

The December 5, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Gamble, Hanford, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Ginnard, Hasart, Knight, Quenzer, Roberts, Swanson, and Warthan; and City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Gamble.

Mayor Thomas noted, without objection, the excused absences of Councilmembers Davis and Kamp. No objections were noted.

COMMENTS FROM CITIZENS

There were no persons present wishing to address the City Council.

EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i) – 10 minutes]
2. Agency Litigation [RCW 42.30.110(1)(i) – 5 minutes]

Mayor Thomas noted, without objection, the Executive Sessions would be moved to the end of the Council Meeting agenda; no objections were noted.

CONSENT AGENDA

1. Approval of the Minutes; November 21, 2017, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 88429 through 88445, and ACH/ACH P-Card/EFT Payments, in a total amount of \$1,088,394.94*)
3. AB17-191: Authorize Mayor to Sign 2018 Contracts for Backup Indigent Defense Services with Chris L. Griffen; Meredith Virant Hutchison; and Vance P. Odell (Renewals)
4. AB17-192: Authorize Mayor to Sign Consultant Agreements with Harmsen & Associates and KPG for 2018 On-Call Survey Services
5. AB17-193: Authorize Mayor to Sign Consultant Agreement with Perteet, Inc. for 2018 On-Call Environmental Services
6. AB17-194: Authorize Mayor to Sign Consultant Agreement with Action Cleaning for 2018 Janitorial Services
7. AB17-195: Resolution No. 026/2017, Declaring IT/Wellness Equipment Surplus

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

UNFINISHED BUSINESS

1. AB17-196: Ordinance No. 028/2017, Adopting 2018 Budget; Final Reading

Ms. Becky Hasart, Finance Director, provided background information on AB17-196 and the proposed ordinance adopting the 2018 Budget.

Councilmember Hanford moved to adopt Ordinance No. 028/2017, adopting the budget for the fiscal year ending December 31, 2018; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

2. AB17-197: Ordinance No. 029/2017, Amending Appendix D: Transportation Plan of the 2015–2035 Monroe Comprehensive Plan; Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB17-197 and the proposed ordinance amending the Transportation Plan portion of the 2015–2035 Monroe Comprehensive Plan to incorporate Kelsey/Blueberry intersection improvements.

General discussion ensued regarding the proposed project cost, funding, and priority listing of projects in the Transportation Plan.

Councilmember Gamble moved to adopt Ordinance No. 029/2017, amending and updating Appendix D: Transportation Plan by incorporating the Kelsey/Blueberry intersection improvements; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

NEW BUSINESS

1. AB17-198: Ordinance No. 030/2017, Approving Easton Cove Final Plat/Planned Residential Development; Final Reading

Mayor Thomas noted AB17-198 had been pulled from the agenda.

2. AB17-199: Ordinance No. 031/2017, Amending MMC Titles 17 (Subdivisions) and 18 (Planning and Zoning) re Development Regulations; First Reading

Mr. Swanson provided background information on AB17-199 and the proposed ordinance amending the Monroe Municipal Code (MMC) Titles 17 (Subdivisions) and 18 (Planning and Zoning) re Development Regulations.

Councilmember Gamble moved to accept as first reading Ordinance No. 031/2017, amending Monroe Municipal Code (MMC) Title 17, Subdivisions, and Title 18, Planning and Zoning, to clarify and revise conflicting, inconsistent, and outdated provisions in the existing development regulations; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

FINAL ACTION

1. AB17-200: Appointment of City Council Representatives to Various Positions, Boards, Committees, and Forums

City Clerk Elizabeth Adkisson provided background information on the appointment of Councilmembers to various positions, boards, committees, and forums for 2018; and any associated deadlines for selection.

Councilmember Hanford moved to appoint Councilmember Gamble as Mayor Pro Tempore for 2018; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

Councilmember Cudaback moved to appoint Councilmember Kamp as the Council representative to the French Creek Flood Control District Joint Board; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

General discussion ensued regarding the Council representative to the Snohomish County Tomorrow Steering Committee, meeting dates/times, and duties. No action on this item was taken at the time of the meeting.

Councilmember Hanford moved to certify Councilmember Rasmussen as the Council representative to the Snohomish County Health District Board of Directors; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

General discussion ensued regarding the Council representative to attend the Thursday, January 18, 2018, Community Transit Board of Directors Selection Meeting, meeting dates/times, and duties if selected to be on the Board of Directors.

Councilmember Hanford moved to appoint Councilmember Cudaback to attend the Thursday, January 18, 2018, Community Transit Board of Directors Selection Meeting; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

Councilmember Cudaback moved to appoint Councilmembers Hanford and Rasmussen to review and sign bills; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (5-0).

General discussion ensued regarding City Council Committees and Councilmembers' preferences for assignment.

Councilmember Cudaback moved to assign Councilmembers Gamble, Hanford, and Scarboro to the 2018 Finance and Human Resources Committee; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

Councilmember Hanford moved to assign Councilmembers Davis, Hanford, and Scarboro to the 2018 Legislative Affairs Committee; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

Councilmember Rasmussen moved to assign Councilmembers Davis, Kamp, and Rasmussen to the 2018 Transportation/Planning, Public Works, Parks and Recreation, and Public Safety Committee; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

Councilmembers requested the appointment of a Snohomish County Tomorrow Steering Committee representative position come back for further discussion/appointment at the January 16, 2018, Council Meeting.

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee Meeting

Councilmember Hanford and Ms. Hasart reviewed the items discussed at the December 5, 2017, City Council Finance and Human Resources Committee Meeting; including: utility delinquency/shut-off processes and fees, and proposed 2018 utility rates.

2. Snohomish County Tomorrow Steering Committee

No report was provided at the time of the meeting.

3. Individual Reports

Councilmember Gamble commented on college football, the Thanksgiving holiday, and the Monroe Public Schools Foundation Talent Show.

Councilmember Hanford commented on the 'Light Up Monroe' event and the lighted tree at Traveler's Park.

2. City Administrator Report

Ms. Knight reviewed the draft agenda for the December 12, 2017, Council Meeting, the extended agenda, additions/edits thereto, and a potential date for the swearing-in of elected officials to their new terms. Discussion ensued regarding potential dates and RCW requirements for administering the oaths of office.

Councilmember Rasmussen moved to reinstate the December 19, 2017, Regular Business Meeting (previously cancelled) for the purpose of a Swearing-In Ceremony to administer oaths of office for elected officials; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

Ms. Knight noted the upcoming Association of Washington Cities (AWC) City Action Days in January 2018; and discussion ensued regarding attendance and hosting a dinner with local legislators and nearby jurisdictions.

FOR THE GOOD OF THE ORDER²


Councilmember Gamble moved to add an item to the agenda in reference to an offer of judgement in regards to the Bremner Litigation with the City; the motion was seconded by Councilmember Hanford. On vote,
Motion carried (5-0).

Councilmember Gamble moved to authorize the City Attorney to convey an offer of judgement to the plaintiff in the Bremner litigation up to the amount recommended by the City Attorney in executive session; the motion was seconded by Councilmember Hanford. On vote,
Motion carried (5-0).

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (5-0).

MEETING ADJOURNED: 8:52 p.m.


Geoffrey Thomas, Mayor
Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of December 12, 2017.

² CLERK'S NOTE: The 'For Good of the Order' section includes items added at the time of the meeting.

Councilmember Cudaback commented on the 'Light Up Monroe' event and the Providence Festival of Trees Gala.

STAFF/DEPARTMENT REPORTS

1. Police Update

Deputy Police Chief Ken Ginnard noted the update included in the meeting materials and reported on: the Community Outreach and Enforcement Team; significant cases; Police and Fire Appreciation Week; personnel; and crime statistics.

2. Individual Reports

Mr. Mike Farrell, Parks & Recreation Director, reported on the Snohomish County 2018 Budget and potential funding for the Centennial Trail connection/design work between Snohomish and Monroe. Discussion ensued regarding trail connections, cost, design, and future planning.

Ms. Hasart noted upcoming topics for the City Council Finance and Human Resources Committee meetings.

Mr. Brad Feilberg, Public Works Director, reported on the South Madison Street paving project.

EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i) – 10 minutes]
2. Agency Litigation [RCW 42.30.110(1)(i) – 5 minutes]

Mayor Thomas stated the Council would recess into executive session for approximately ten minutes to discuss Potential Litigation and Agency Litigation [RCW 42.30.110(1)(i)] and read the appropriate citations into the record.

The meeting recessed into executive session at 7:41 p.m.; the session was extended for an additional 45 minutes; and meeting reconvened at 8:36 p.m.

MAYOR/ADMINISTRATIVE REPORTS¹

1. Mayor Report/Monroe This Week (December 1, 2017, Edition No. 46)

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 46, in the agenda packet; and commented on the 'Light Up Monroe' event and thanked the Monroe Chamber of Commerce and businesses donating the lights for the tree at Traveler's Park.

¹ CLERK'S NOTE: Mayor/Administrative Reports addressed out of order at the time of the meeting.